



# RESIDENTIAL TENANCY Rental Application form

**HOUSING Provider's Name:** OPTIMAL PROPERTY MANAGEMENT INC.

Tel: 905-648-6440

FAX: 289-239-7174

E-mail: [info@optimalpropertymanagement.ca](mailto:info@optimalpropertymanagement.ca)

I/we hereby make application to rent, the premises located at;

Street Number: \_\_\_\_\_ Unit No \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Beginning on the \_\_\_\_\_ day of the month of \_\_\_\_\_,

For a period of \_\_\_\_\_ 1 Year \_\_\_\_\_, at a monthly rent of \_\_\_\_\_

It is clearly understood and agreed that no other persons shall occupy the premises other than those identified below.

<b>APPLICANT'S INFORMATION</b>	<b>Applicant 1</b>	<b>Applicant 2</b>
First Name:		
Middle Initial:		
Last Name:		
Email Address:		
SIN :		
Date of Birth (yyyy/mm/dd):		
Daytime Tel. No.:		
Evening Tel. No.:		
Drivers License No:		
Make of Vehicle:		
Colour of Vehicle:		
Year:		
Plate No:		
Do you have Tenant's Insurance?		

<b>RENTAL HISTORY</b>	<b>Applicant 1</b>	<b>Applicant 2</b>
<b>Current Address:</b>		
Street Number:		
Apt.#		
Street Name:		
City:		
Province:		
Postal:		
No. of Years:		
Housing Provider's Name:		

<b>Previous Address</b>			
<b>Previous Unit Number:</b>			
Street Number:			
Street Name:			
City:			
Province:			
Postal:			
Home Phone:			
Work Phone:			
No. of Years:			
Housing Provider's Name:			
Housing Provider's Tel. Number:			
<b>EMPLOYMENT HISTORY</b>	<b>Applicant 1</b>	<b>Applicant 2</b>	
<b>Present Employer's Name:</b>			
Position:			
Length of Employment:	Yrs. Mos.	Yrs. Mos.	
Field of Employment:			
Length in Field of Employment:	Yrs. Mos.	Yrs. Mos.	
Annual Income:			
Contact Tel No:			
<b>Previous Employer's Name:</b>			
Position:			
Length of Employment:	Yrs. Mos.	Yrs. Mos.	
Field of Employment (if different from above):			
Length in Field of Employment:	Yrs. Mos.	Yrs. Mos.	
Annual Income:			
Contact Tel No:			
<b>CREDIT INVESTIGATION</b>	<b>Applicant 1</b>	<b>Applicant 2</b>	
Bank Name and Branch:			
Chequing Acc. No.:			
Savings Acct. No.:			
Annual Income from all sources:			

**\*CONTACT FOR EMERGENCIES** (Must be completed with full First then Last Name)

Name:		
Address:		
Telephone:		
In case of Emergency (cell):		
Contact Name:		
Relationship:		
Telephone Daytime:		
In the evening:		

## **Information**

The word "**Information**" means credit information, personal information, information about the services you use that are supplied by **the Housing Provider** and information relating to your tenancy at **the Premises applied for in this application** including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement.

"**Credit Information**" means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant's/spouse's/same-sex partner's name and age, number of dependants, particulars of education or professional qualifications, places of employment, previous places of employment, employment duration, estimated income, paying habits, outstanding debt obligations, cost of living obligations, involvement in bankruptcy proceedings or Housing Provider and tenant disputes, assets, and banking information (including account and credit card information).

"**Personal Information**" means information about you other than credit information that is relevant to your suitability as a tenant, including your social insurance number (optional), driver's license number, vehicle license plate number, vehicle make and year, and information from references which you provide about your character, reputation, physical or personal characteristics or mode of living or about any other matter concerning you that is relevant to your suitability as a tenant.

### **Collection, Use and Disclosure of Information:**

In consideration for **the Housing Provider** accepting you as a resident and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

1. **The Housing Provider** may obtain Information about you through a tenant check and/or credit or consumer report conducted by **Rent Check Credit Bureau** and as permitted or required by law. You expressly authorize **Rent Check Credit Bureau** to provide Information regarding you to **the Housing Provider**.
2. **The Housing Provider** may use Information about you to determine your suitability as a tenant and as permitted or required by law.
3. **the Housing Provider** may disclose Information about you as permitted or required by law and to **Rent Check Credit Bureau** in order to be included within a database of rent roll information, and/or within a tenancy file on you, for purposes of:
  - tenant reporting and credit reporting in accordance with the *Consumer Reporting Act* (Ontario);
  - establishing a credit history and a rental history;
  - comparing with aggregate statistical data for purposes of tenancy and credit scoring; and
  - supporting the credit approval process
4. You expressly authorize **Rent Check Credit Bureau** to retain Information regarding you indefinitely for the purposes outlined in section 3 above, subject to any applicable legal restrictions.
5. You expressly authorize **Rent Check Credit Bureau** to disclose Information regarding you to its members and subscribers as required or permitted by law and for the purposes outlined in section 3 above.
6. You agree that you will not withdraw your authorization and consent to the collection, use and disclosure of Information about you by **Rent Check Credit Bureau** as outlined in sections 1 to 5 above.
7. You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to **the Housing Provider** for verification subject to sections 1 to 5.

